

Alabama Society for Healthcare Materiel Management
500 North East Boulevard
Montgomery, AL 36117
(800)489-2542

Dear Valued Vendor Partner,

We are excited to announce that the **Alabama Society for Healthcare Materiel Management (ASHMM) Annual Conference** will be held **October 14–17, 2025**, at the **Perdido Beach Resort** in **Orange Beach, Alabama**.

This event offers a unique opportunity for healthcare supply chain leaders and vendor representatives to connect, collaborate, and stay informed on the latest trends shaping our industry. The relaxed, resort atmosphere fosters more meaningful engagement while allowing attendees to participate in educational sessions, networking events, and our popular Vendor Expo.

Vendor Expo Details:

- **Date:** Wednesday, October 15
- **Time:** 2:15 – 4:45 PM
- **Setup:** 10:00 AM – 1:30 PM
- **Location:** Perdido Beach Resort

Unless you're a higher-level sponsor, booth assignments will be pre-determined by the resort staff. Any materials shipped ahead of time will be placed at your assigned booth. Further details regarding booth setup, electrical needs, and shipping instructions will be provided closer to the event.

We encourage you to review the **attached Sponsorship Incentives** document to explore opportunities such as sponsoring meals or vendor/member networking events. Co-sponsorships with other vendors are welcome. Even if you cannot attend in person, you can still participate by contributing a door prize, sending a donation, or both. Your support will be recognized throughout the conference.

Important Participation Notes:

- Please plan to attend the **Welcome Reception on Tuesday evening** for sponsor recognition and to receive key information about the week's events.
- A full agenda will be shared prior to the conference with those who provide an email on the registration form.

As you meet with healthcare providers in your territory, we also ask that you encourage them to join ASHMM if they haven't already, and to ensure their organization has a representative at this year's event. Your advocacy helps us continue building value for both members and vendors.

We look forward to seeing you in Orange Beach this October!

ALABAMA SOCIETY FOR HEALTHCARE MATERIEL MANAGEMENT
Vendor Registration Form for Annual Conference
October 14-17, 2025

Listed below are the fees and what is included with each option.

OPTION A

Booth Fee	\$2,000 (2 people)	_____
	\$2,500 (3-4 people)	_____

Includes (1) Standard 6-foot Table Display during Vendor Expo on 10/15/2025 from 2:15 – 4:45 pm

*Tentatively includes the following meals:

Reception 10/14/2025

Lunch 10/15/2025

Dinner & Night Activity 10/15/2025

Lunch 10/16/2025

Vendor/Member Networking Event on 10/16/2025

Access to meetings and education sessions on all days except: ASHMM Members only business meeting on 10/17/2025.

Cancellation: 50% Refund for a cancellation up until September 30th. Afterwards, no refund.

OPTION B

Attend with No Booth (limit 2 representatives)	\$1,000	_____
--	---------	-------

Additional per representative	\$400	_____
-------------------------------	-------	-------

(Add up to 2 additional representatives for a total of 4)

Option B **Excludes** access to the Vendor Fair on 10/15/2025.

*Tentatively includes the following meals:

Reception 10/14/2025

Lunch 10/15/2025

Dinner & Night Activity 10/15/2025

Lunch 10/16/2025

Vendor/Member Networking Event on 10/16/2025

Access to meetings and education sessions on all days except: ASHMM Members only business meeting on 10/17/2025.

Cancellation: 50% Refund for a cancellation up until September 30th. Afterwards, no refund.

We will also be awarding a prize for the “Best Vendor Booth.” Criteria for the award will be:

- *Best use of color*
- *Most informative*
- *Most creative*
- *Best samples provided*

The winning vendor will receive a voucher for a no charge “Vendor Booth” for the 2026 conference.

*If there are meal changes, it will be announced at the Welcome Reception on Oct. 14, 2025

ALABAMA SOCIETY FOR HEALTHCARE MATERIEL MANAGEMENT
Vendor Registration Form for Annual Conference
October 14-17, 2025

Company_____

Contact Person_____

Address_____

City_____ State _____ Zip_____

Phone_____

Email_____

Please list attendees' names and email addresses. We have important detailed information to share with each vendor attendee prior to the conference concerning networking events, meals, and education opportunities.

1. _____ Email _____

2. _____ Email _____

3. _____ Email _____

4. _____ Email _____

IMPORTANT: There will be a sign-up sheet at registration for the Vendor/Member Networking Events to be held on Thursday afternoon.

Is your company allowed to have printed acknowledgements as an event sponsor such meals, coffee breaks, etc.? Yes / No

Make checks payable to the Alabama Society for Healthcare Materiel Management (ASHMM).

Cancellation: 50% Refund for a cancellation up until September 30th. Afterwards, no refund.

☐ Check enclosed in the amount of \$_____ Check Number: _____

☐ AMEX/VISA/Mastercard: Card # _____ CIC # _ _ _ _ (required)

Exp. Date: _____

Signature: _____ Date: _____

Mail vendor registration form and check to:

Debbie Stuckey, AlaHA
500 North East Boulevard
Montgomery, AL 36117
Phone Number 800-489-2542
Email dstuckey@alaha.org

ADDITIONAL SUPPORT OPPORTUNITIES

This fee is in addition to the exhibit cost. Sponsorship incentives have changed this year so please review the following breakdown carefully.

Bronze	\$1,000
Silver	\$2,500
Gold	\$4,000
Platinum	\$7,000 (Vendor Booth Fee of \$2,000 is included in Platinum)

Amount	Category	Sponsorship Package Includes:
\$1,000	Bronze	Logo included in conference materials & communication Vendor badge designation of sponsorship level Table topper acknowledging sponsorship level at vendor expo Acknowledgement/Recognition for the event being sponsored
\$2,500	Silver	Logo included in conference materials & communication Vendor badge designation of sponsorship level Table topper acknowledging sponsorship level at vendor expo Acknowledgement/Recognition for the event being sponsored Expo booth location at entrance of exhibit hall
\$4,000	Gold	Logo included in conference materials & communication Vendor badge designation of sponsorship level Table topper acknowledging sponsorship level at vendor expo Acknowledgement/Recognition for the event being sponsored Expo booth location at entrance of exhibit hall 15-20 Minute (Depends on schedule) Vendor Presentation (Wednesday, Oct. 15th)
\$7,000	Platinum	Logo included in conference materials & communication Vendor badge designation of sponsorship level Table topper acknowledging sponsorship level at vendor expo Acknowledgement/Recognition for the event being sponsored Expo booth location at entrance of exhibit hall No charge for the Vendor Booth Registration for 2025 Conference *\$2,000 value* 30 Minute Vendor Presentation (Wednesday, Oct. 15th)

ALABAMA SOCIETY FOR HEALTHCARE MATERIEL MANAGEMENT
Sponsor Profile Form for Annual Conference
October 14-17, 2025

Company _____

Contact Person _____

Phone _____

Email _____

Please indicate your desired Sponsorship Package:

- | | | |
|--------------------------|----------|---------|
| <input type="checkbox"/> | Bronze | \$1,000 |
| <input type="checkbox"/> | Silver | \$2,500 |
| <input type="checkbox"/> | Gold | \$4,000 |
| <input type="checkbox"/> | Platinum | \$7,000 |

Make checks payable to the Alabama Society for Healthcare Materiel Management (ASHMM).

Cancellation: 50% Refund for a cancellation up until September 30th. Afterwards, no refund.

☐ Check enclosed in the amount of \$ _____ Check Number: _____

☐ AMEX/VISA/Mastercard: Card # _____ ID # _ _ _ _ (required)

Exp. Date: _____

Signature: _____ Date: _____

Mail vendor registration form, sponsorship profile form and check to:

Debbie Stuckey, AlaHA
500 North East Boulevard
Montgomery, AL 36117
Phone Number 800-489-2542
Email dstuckey@alaha.org